



15.2.2021

Informative document about handling of personal information | General regulation of data protection (EU) 2016/679 articles 13-14.

1 The Registrar

The registrar is Espoon Partiotuki ry (the Scouts and Guides of Espoo area, later referred as 'organizer').

BusinessID: 0216898-2

Address: Töölönkatu 55, 00250 Helsinki.

Contact Person of the Registrar: Riina Seppälä, e-mail: riina.seppala@partio.fi.

2. Processing of Personal Data

For the purposes specified in this document, the following information shall be collected and processed from the persons who have registered as participants of Väiski 2020 camp and, if necessary, their guardians.

- a. Data of identification such as name, date of birth and ID-number when applied;
- b. Contact information such as phone number and address;
- c. Information of the scout group;
- d. Information about personal diet such as allergies;
- e. Information about mobility aids;
- f. Health, illness and medical information necessary for organizing the event;
- g. Travel, accommodation and equipment information



ESPOON
PARTIOTUKI RY



The data processed includes sensitive data belonging to a specific category of personal data. Such information is health information, such as allergy information, health status and treatment information.

The data is collected from the registered. In addition, information obtained from elsewhere, such as the physician's estimate, the information provided by the scout organisation and the information offered by travel service providers, may be processed.

3 Purpose of Processing Personal Data

Personal data is processed for

- organising and coordinating the camp;
- medical care and research during the camp and
- developing and documenting scouting activities.

The provision of all the personal data requested is a prerequisite for filing, giving way to participation in the camp and related contracts. Thus, failure to provide the requested personal data constitutes a barrier to participation in the camp.

The information provided in your registration will be shared with those who need them to ensure that campers have a smooth camp of everyday life and safety. These include the camp's medical, the Muonitus, the camp of the flag leaders, and the Human Resources for the nests. The information is not shared or used unnecessarily. When registering for a camp, you agree to the disclosure of your information to the parties.

Providing the personal information requested by the camp organization is a strict requirement to attend Väiski 2020 Camp. Failure to provide the requested information forms an obstacle to attend the camp.

The information provided in your registration will be shared with those who need them in order to secure the camp operations and security and will not be shared unless required. By registering to Väiski 2020 you are giving consent for your information to be shared if needed.





4. Legal basis for Processing Personal Data

Personal data is processed based on consent given during registration. The information of participants and their guardians is handled before and during the camp. Personal data shall be processed for the purpose of carrying out the legitimate interests of the organizer.

5. Recipients of Personal Data

As a part of the participant communication, the Mailchimp e-mail service is used. Mailchimp is a US -based company with servers located in the United States. When using Mailchimp, the personal data contained in the register is transferred outside the European Union. Personal data is protected by the US/EU Privacy Shield system as required by the Personal Data Act.

Otherwise, personal data will not be transferred outside the European Union or the European Economic area.

As the camp is held in the training area of the Finnish Defense Forces, we have an obligation to disclose some information to them. The information to be disclosed is

- a. Citizens of other countries than Finland, residing in Finland
 - Name
 - Address
 - Citizenship
- b. Citizens of other countries than Finland
 - Name
 - Citizenship
 - Date of birth
 - Passport number





6. Retention Period for Personal Data

The personal data that is no longer necessary will be erased without a delay, at latest three months after the end of the event.

If some information is required to be retained by law or for other legitimate reasons, such as the identification of travel-related claims, the personal data will be erased immediately when it is no longer required.

Without limiting the above, the list of persons involved may be kept longer for historical and statistical purposes related to scouting activities.

7 Rights Of The Registered Person

As a registered person, you have the right to request access to any personal data concerning you and the right to request rectification or restriction of processing, or to oppose processing and the right to transfer data from one system to another.

Furthermore, when processing is based on consent, you have the right to withdraw consent at any time without prejudice to the lawfulness of the processing carried out on the basis of consent prior to its withdrawal.

The registrar is to correct any inaccurate, unnecessary, incomplete or outdated information on its own initiative or on the requirement of the data subject.

If you suspect that your personal data is not processed lawfully, you have the right to lodge a complaint with The Office of the Data Protection Ombudsman (<https://tietosuoja.fi/en/home>)

Any request shall be submitted in writing to the registrar.





8. The Grounds of the Protection of Scout Register and Camp Registers

The data saved in the scout register system Kuksa, camp register system Lokki and the medical register system during the camp is to be kept mainly in digital form. In case any manual copies are needed, such as participant lists on paper, these copies will be handled with care and following the good practice of data management and the copies will be destroyed as soon as the storing of them is no longer necessary.

The right of use for this information is restricted according to the purpose of use and the information system is technically protected. Usage of the information system requires both user ID and password.

